

HR CERTIFICATION CENTRE

Airport Residential Area

www.phrglobal.com

0244 122 855

2023



CERTIFICATION CENTRE

Company Summary

HR Certification Centre, initially established as Graduate Training Institute (GTI) in 2010 by Dr. Jeff Bassay, a chartered accountant who transitioned into Human Resources Management, has evolved to become a reputable institution in the field of Human Resource (HR) certification and leadership training. The journey of GTI from offering courses in HR, Banking and Finance, and Project Management to majorly focusing on International HR Certification and Leadership encapsulates a tale of adaptability, growth, and dedication towards fostering professional excellence.

The initial phase of GTI was aimed at providing a diverse range of training in HR, Banking and Finance, and Project Management. However, recognizing the emerging demands in the HR sector, in 2013, the focus shifted towards providing International HR Certification and Leadership training. This strategic move marked the beginning of a specialized trajectory that led to rebranding the institution to HR Certification Centre in 2016, symbolizing its core competency and vision.

Meet the Team



**Pearl Amoah
Amponsah**
Ag. CEO



**Kwabena Nyamekye-
Dapaah**
Marketing Manager



**Ann-Bertha
Adjarley**
Administrator



Frank Annan
Training
Manager

Mission, Vision & Values

Mission

To provide Professional HR Education, Leadership Development and Executive Training in the African Sub-Region

Vision

To be a leading Human Resource & Leadership Development centre in Africa

Values

LEADERSHIP, INTEGRITY, PROFESSIONALISM, ATTITUDE, COMMUNITY

What Makes HR Certification Centre Different

HR Certification Centre:

- ✓ International Recognition
 - ✓ Curriculum Quality
- ✓ Experienced Faculty and Trainers
- ✓ Success Rates & Alumni Network
 - ✓ Technology-Driven Learning Platforms
- ✓ Industry Partnerships
- ✓ Continuous Learning Opportunities

HR PROFESSIONALS IN THE FOLLOWING ORGANIZATIONS GAINED THEIR GLOBAL PROFESSIONAL CERTIFICATIONS THROUGH US.....

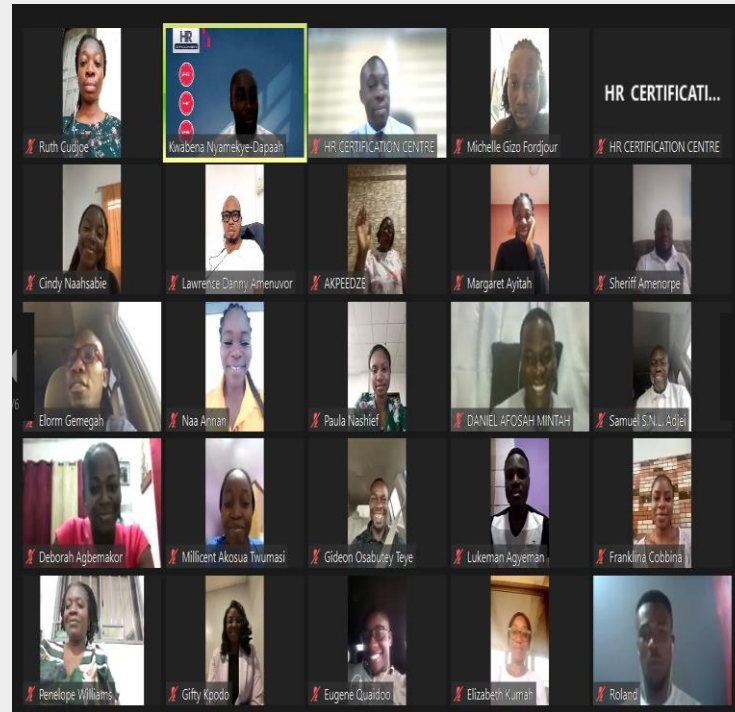
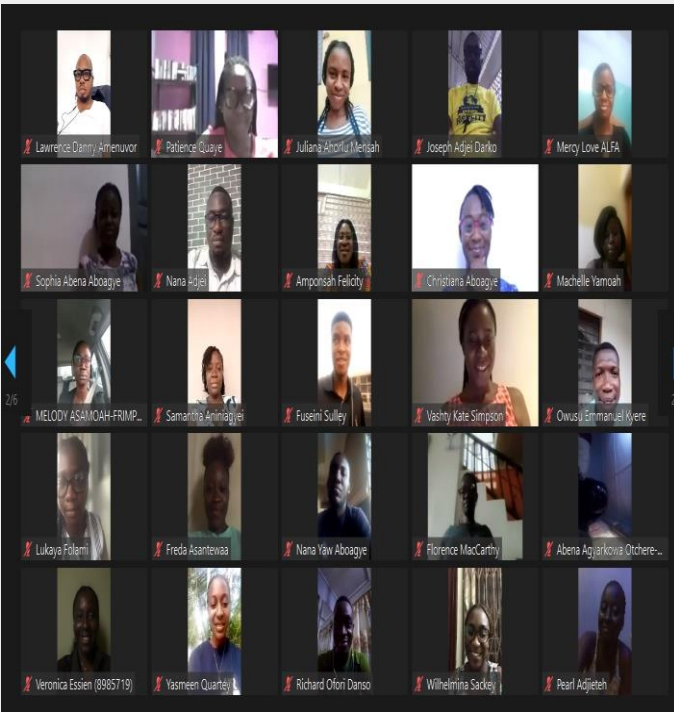


More than 4,500 individuals went through the HR Certification Centre.

Our Services & Special Programs

International Professional HR Certifications

At the HR Certification Centre, we are proud to present our flagship program, the International Professional HR Certifications, conducted quarterly each year. These coveted certifications are accredited by the reputable Human Resources Certification Institute (HRCI) based in the USA. The two principal certifications offered under this program are the Senior Professional in Human Resources - International (SPHRi) and the Professional in Human Resources - International (PHRi).



We are committed to providing a flexible and conducive learning environment for our participants, hence we offer both in-person and virtual training sessions. The in-person classes are conducted on Saturdays, while the virtual classes are held on Sundays, thereby catering to the diverse schedules and preferences of our aspiring HR professionals.

EXECUTIVE SHORT COURSE LEARNING & PERFORMANCE MANAGEMENT

KEY THEMATIC AREAS

1. PERFORMANCE MANAGEMENT SYSTEMS
2. EFFECTIVE APPRAISAL SYSTEMS
3. PIP AND PERFORMANCE ENHANCEMENT PROGRAMMES
4. USING BALANCED SCORECARD AS A STRATEGIC TOOL IN MEASURING PERFORMANCE
5. LEARNING & DEVELOPMENT

21ST - 25TH AUGUST, 2023 | 6PM - 9PM

FEE: GH¢2400 ONLINE OPTION ONLY

Executive Certificate will be issued at end of course

Contact: 0208 00 75 85

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EXECUTIVE SHORT COURSE LABOUR RELATIONS

Managerial and Legal Aspects of:

- Employment Contracting
- Employee Disciplinary System
- Managing Redundancy
- Unions And Negotiations
- Employment Terminations

FEE
GH¢
2400

21ST - 25TH AUGUST, 2023

6PM - 9PM | 100% ONLINE | 

EXECUTIVE CERTIFICATE WILL BE ISSUED AT END OF COURSE

Contact: 020 800 7585

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IN PARTNERSHIP WITH
Presents

PEOPLE MANAGEMENT & EFFECTIVE SUPERVISION

TUESDAY 30TH - WEDNESDAY 31ST MAY 2023 | 6PM - 9PM

FEE: GH¢450
(100% FREE FOR ACHR MEMBERS)

ONLINE ONLY 



"This Program, has been approved for 4 Business recertification credit hours toward aPHR™, aPHRI, PHR®, PHRca®, SPHR®, GPHR®, PHRi™ and SPHRi™ recertification through HR Certification Institute® (HRCI®)."

Contact: 020 800 7585

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IN PARTNERSHIP WITH
Presents

THE BACKGROUND CHECK BLUEPRINT: OPTIMIZING BACKGROUND CHECKS TO SUPPORT TALENT ACQUISITION AND RISK MITIGATION

27TH-28TH SEPTEMBER, 2023 | 6PM - 9PM

FEE: GH¢800

ONLINE ONLY 

CERTIFICATES WILL BE ISSUED AT END OF COURSE

Contact: 020 800 7585

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Workshops & Executive Short Course

At the HR Certification Centre, we are dedicated to advancing the skill sets and knowledge base of HR practitioners as well as the broader corporate community through our meticulously designed Executive Short Courses and interactive workshops. Our objective is to foster effective and efficient people management practices across various organizational landscapes.

Executive Short Courses: Our Executive Short Courses are conducted quarterly, with each course meticulously curated to empower participants with the requisite skills imperative for contemporary people management. Spanning a concise yet comprehensive duration of five days, these courses are fashioned to provide an intensive learning experience, ensuring participants can promptly apply acquired knowledge in their professional environments.

Quarterly Workshops: In addition to our Executive Short Courses, we host a minimum of two hands-on workshops every quarter, each structured to span a maximum of three days. These workshops are crafted to provide a more interactive and practical learning experience, encouraging participants to engage in real-time problem-solving and scenario analysis pertinent to human resources and people management challenges.

National Mentorship Program

We are thrilled to announce that since July 2022, the HR Certification Centre initiated the National HR Mentorship Program, meticulously designed for Human Resources practitioners at the nascent stage of their professional journey. The core objective of this program is to facilitate the acquisition of vital skills and knowledge, thereby significantly contributing to the career advancement of the participants.

This mentorship program spans a duration of 3 months and is conducted in a virtual format, making it accessible to individuals regardless of geographical constraints. Under the guidance of highly experienced HR professionals, mentees will engage in enlightening discussions and learning sessions focused on pivotal HR-related concerns. This initiative is an avenue for the mentees to glean invaluable insights from seasoned practitioners, ensuring a wholesome and practical learning experience.

We are proud to mention that the National HR Mentorship Program is a testament to the HR Certification Centre's enduring commitment to the HR community, as it is offered completely free of charge. The sponsorship by HR Certification Centre underlines our unwavering dedication to nurturing and empowering the next generation of HR professionals, ensuring a robust and well-informed HR landscape.





NATIONAL HR MENTORSHIP

A 12 - Week HR Mentorship, Leadership & Professional Development to equip graduates and HR career entry candidates for career progression.



TALENT ACQUISITION

Speaker:
Ebow Nyamekye Allen-Koufie
HR PRACTITIONER

WEDNESDAY, 26TH APRIL 2023

7PM-9PM

Join us
LIVE ON ZOOM



Contact: 0209 012 205

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NATIONAL HR MENTORSHIP

A 12 - Week HR Mentorship, Leadership & Professional Development to equip graduates and HR career entry candidates for career progression.



LEARNING & TALENT DEVELOPMENT

Speaker:
Nana Akua Adubea Obeng
HR BUSINESS PARTNER, COMMERCIAL (MDR)

WEDNESDAY, 2ND AUGUST 2023

7PM-9PM

Moderator:
Frank Annan
TRAINING MANAGER
HR CERTIFICATION CENTRE

Contact: 0209 012 205

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THE HR ROUNDTABLE



SENYO M. ADJABENG, SPHR
Author, Country Director WBHO, Ghana



YVONNE AKPABLI
HR Expert



ABIGAIL LINDA ETRUE
Administrative Manager/Operations & HR (Asst)

TOPIC:
OFFICE ROMANCE

DATE: THURSDAY, 13TH APRIL
TIME: 4PM TO 5PM



Moderator:
Kwabena Nyamekye Dapaah
Marketing Manager - HR Certification Centre

Contact: 020 800 7585

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THE HR Roundtable

HOW TO ATTRACT THE BEST TALENT IN GHANA

THURSDAY
JULY 6TH, 2023
TIME: 4PM - 5PM

Live on

Guest
HILDA NIMO-TIEKU
CEO- JOBBERMAN GHANA

Moderator
KWABENA NYAMEKYE DAPAAH
MARKETING MANAGER
HR CERTIFICATION CENTRE

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HR SHAPING THE NEW FUTURE

SATURDAY
20TH MAY
Time: 3:00pm

LIVE ON: LIVE

Guest:
Mercy Amoah
HR Manager, Vivo Energy Ghana

Guest:
Williams Takyi
HR Manager, Ghana Civil Aviation Authority

Focus Areas:

- CREATING TRUST CULTURE IN THE WORKPLACE
- EQUALITY, DIVERSITY AND INCLUSION
- WELL-BEING AND WORK-LIFE BALANCE
- SUSTAINABLE WORK

Moderator:
Kwabena Nyamekye Dapaah
Marketing Manager - HR Certification Centre

Contact: 020 800 7585

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Free Webinars & Trainings

In our continuous endeavor to advocate for elevated Human Resources (HR) practices and foster a culture of knowledge sharing within the HR community, HR Certification Centre is delighted to orchestrate a series of complimentary webinars. These insightful virtual sessions are conducted on our social media platforms and feature distinguished HR experts from Ghana and across the African continent.

Our webinar series is a reflection of our unwavering commitment to contribute to the HR fraternity by facilitating discourse on prevailing HR trends, challenges, and best practices. By collaborating with esteemed HR professionals, we aim to create a vibrant knowledge-sharing platform that enhances professional development and fosters a deeper understanding of effective HR management strategies within the contemporary African corporate landscape.

THE HR TALK

HR LEADERSHIP IN A DIVERSE
WORK ENVIRONMENT

THURSDAY, 27TH APRIL 2023 @ 4PM - 5PM

Live on:



Guest:
Mr. Augustine Appiah
General Manager Human Resources & Administration - BOST



Host:
Kwabena Nyamekye Dapaah
Marketing Manager - HR Certification Centre

Association of Certified HRs-Ghana

The Association of Certified HRs-Ghana, a pioneering initiative by the HR Certification Centre, established in June 2022. This association has been envisioned as a vibrant platform to congregate like-minded HR professionals committed to fostering a culture of continual learning, knowledge sharing, and professional growth.

The core objectives of The Association of Certified HRs-Ghana are multifold:

- 1. Continuous Learning and Re-Certification**
- 2. Mentorship Program**
- 3. Research and Advocacy**
- 4. Networking and Knowledge Sharing**
- 5. Industry Engagement:**



END